



TASTE OF BROAD RIPPLE 2018 FOOD VENDOR DETAILS

Location: Broad Ripple Village, Saturday, June 16, 2018

3:00pm - 10:00pm

Eligibility Criteria:

- Applicant must meet the definition of a food establishment to be issued a temporary food establishment license from Marion County Health Department
- Applicant must be open to the public
- Applicant must be in good standing with Taste of Broad Ripple, Broad Ripple Village Association, Better Business Bureau, and Marion County Health Department

Menu Criteria & Information:

- Maximum of 4 signature food items allowed to be sold - no main course dishes!
- **Small plates/Taste size portions are strongly encouraged**
- **\$3.00 is the preferred item price. \$5.00 is the maximum price for any item served**
- Accept cash or credit/debit card for all food and beverage items
- Applicants are encouraged to include a healthy menu item to appeal to the growing number of health-conscious people (please indicate any food items that are vegan (VG), vegetarian (VE) and gluten free (GF)).

Vendor Information:

There are (2) options for your vending space:

- Bring your own tent, tables and lights = **\$250 fee OR**
- **\$400** and TOBR provides:
 - (1) booth space (open area or with tent) of 10' x 10'
 - (2) 8 ft. long tables
 - Electrical (any additional electrical requirements must receive written approval from TOBR and may be subject to additional fees)
 - Tent with grill/fryer/open flame outside will be charged an additional fee for space
- **Sanitation:** Handwashing stations must be set up in the booth or no more than ten feet from the booth and accessible at all times per Health Department regulations. Soap and paper towels must be provided at the handwashing station and set up before operation begins. (See Temporary Event Operation Checklist)
- **Parking:** **Free** shuttles will run throughout festival hours to and from Glendale Mall parking lot and Broad Ripple Park parking lot. There is no cost to park at either location.

Application Procedure:

Please fill out and submit the Google - Food Vendor Form electronically via the link sent to you. Once submitted, you will be invoiced the amount dependent on what booth type you choose in the form (see Vendor Information section for booth options). Vendor space is limited to the first 30 approved applicants. Final deadline to submit the form is **May 1, 2018**.

Your full vendor fee payment will be due by **May 31, 2018**.

Restaurant Responsibilities:

- 1. Completed Taste of Broad Ripple Food Vendor Form and Temporary Food Service Vendor License from Marion County Health Department**
2. Food vendor fee: \$250, \$400 or \$550 (See Vendor Information section)
3. Food Product
4. Beverages may be sold except NO ALCOHOLIC BEVERAGES
5. Labor to prepare and serve food
6. **Mandatory** TOBR meeting TBA
7. Serving utensils, paper plates/serving containers, plastic forks, knives, etc.
 8. Any signage, booth decorations, tablecloths, menu and pricing
9. Heavy equipment (i.e. grills, fryers, etc; however, any open flame grills or fryers must be placed outside of the tent in accordance with uniform fire code)
10. Hand washing station - **REQUIRED** by Marion County Health Department (See Vendor Information section & MCHD application for details)
11. Approved fire extinguisher (Class K) is required for deep-frying/grilling
- 12. Proof of liability insurance coverage in the amount of \$1,000,000 naming Taste of Broad Ripple, Vogue Inc. and Broad Ripple Village Association as Additional Insured**
13. Complete set-up of tent and cooking area; to be completed by no later than 1:00pm on day of event
14. Clean vending space, remove all trash and waste, and return to original clean state